

# Hygiene Concept

for Trade Fairs, Exhibitions,  
Congresses and Conferences  
on the Premises of Leipziger Messe

Version: 01.04.2022



## Contents

1. Current situation and preliminary remarks
2. Goals
3. Legal basis
4. General hygiene measures
5. Entry restrictions



## 1. Current situation and preliminary remarks

This hygiene concept was drawn up to ensure that events can be safely held on the premises of Leipziger Messe including the Congress Center Leipzig and the Kongresshalle am Zoo. It serves as a framework concept that protects exhibitors, visitors and employees from the further spread of COVID-19, and forms the basis for decisions about individual hygiene measures for each event, both for the events organised by Leipziger Messe itself (own events) and for events organised by third parties on the premises of Leipziger Messe (guest events).

The hygiene concept is considered to be the individual hygiene concept of the respective organiser.

There are currently no legal restrictions on trade fairs, congresses and events. Leipziger Messe GmbH will maintain the following measures to protect visitors and exhibitors.

Implementation of the hygiene concept requires responsible cooperation from organisers, exhibitors and visitors.

## 2. Goals

The goals of the hygiene measures are:

- Avoiding the spread of infection
- Crowd size management
- Direct and indirect protection of high-risk groups



### 3. Legal basis

This hygiene concept is based on the respective current versions of the following laws and regulations:

#### **Federal Government**

- Act on the Prevention and Control of Infectious Diseases in Humans (Infection Protection Act – IfSG)
- Ordinance regulating relief and exemptions from protective measures to prevent the spread of COVID-19 (Protective Measures Exemption Ordinance – SchAusnahmV)
- SARS-CoV-2 Occupational Health and Safety Ordinance (Corona-ArbSchV)

#### **Free State of Saxony**

- Ordinance from the Saxon State Ministry of Social Affairs and Social Cohesion on protection against the coronavirus SARS-CoV-2 and COVID-19
- General Ruling – Enforcement of the Infection Protection Act – Measures on the Occasion of the Corona Pandemic Order of Hygiene Requirements to Prevent the Spread of Coronavirus Disease 2019 (COVID-19)
- Saxon Corona Emergency Ordinance (SächsCoronaNotVO)

In addition, the following were taken into account:

#### **RKI (Robert Koch Institute)**

- Recommendations from the Robert Koch Institute on infection protection



## **4. General hygiene measures**

### **4.1 Traffic areas and visitor guidance**

The socially distanced queuing systems in place throughout both indoor and outdoor areas are adequately sized. Floor markings are used in the entrance, ticket office and information areas to indicate social distancing regulations. Signs and announcements draw attention to our hygiene measures. Organisational measures (e.g. security staff) ensure that gatherings of people are avoided at critical points. Visitor flow and respective control measures are planned in advance and the entrance and exit areas will be continuously adapted as necessary.

### **4.2 Contact registration**

It is recommended that you use the national Corona-Warn-App for this purpose.

### **4.3 Social distancing rules**

We recommend maintaining a minimum distance of 1.50 m from other people wherever this is practically possible.

### **4.4 Removal of the general obligation to wear a mask**

There is no obligation to wear a mask indoors. We recommend wearing a mask if the minimum distance cannot be maintained.

### **4.5 Compulsory masks at special events**

Independently of the current Corona Protection Ordinance, organisers may deviate from 4.4 by requiring masks to be worn if they consider this to be necessary for the direct or indirect protection of high-risk groups. If this is the case, the mask requirements must be communicated separately.

### **4.6 End to admission rules**

No admission restrictions apply to trade fairs, congresses and events. Visitors should refrain from attending the event if they have any symptoms of illness.

### **4.7 Admission rules for special events**

Independently of the current Corona Protection Ordinance, organisers may deviate from 4.4 by imposing admission rules if they consider this to be necessary for the direct or indirect protection of high-risk groups. If this is the case, the admission rules must be communicated separately.

### **4.8 Exhibition areas and stands**

Organisers, service providers and exhibitors are responsible for compliance with applicable hygiene regulations and must observe these when planning, designing, setting up/disassembling stands and carrying out the event.



#### **4.9 Catering areas**

Catering facilities are provided with their own hygiene concept, in accordance with the relevant regulations. Leipziger Messe's own supplier fairgourmet is responsible for implementing the requirements for caterers.

#### **4.10 Sanitary facilities**

There are sufficient toilet facilities (in accordance with the Saxon Ordinance on Assembly Venues [SächsVStättVO]) throughout the exhibition halls and in the Congress Center Leipzig. Paper towels are provided for hand drying.

#### **4.11 Cleaning and disinfection measures**

Dispensers filled with hand disinfectant (Apesin handactive F) are to be found throughout the entrance and exit areas as well as in front of the toilet facilities. Signs are used to draw attention to the use and observance of hand hygiene.

Cleaning is carried out according to a defined cleaning and disinfection plan. Any contamination in the sanitary facilities, especially on contact surfaces, will be removed immediately. The quality of the cleaning is regularly checked and documented.

#### **4.12 Contactless payment**

Checkouts are equipped with EC/credit card terminals. Visitors are advised to use contactless payment options.

#### **4.13 Ventilation**

The exhibition halls and the Congress Center Leipzig are equipped with high-performance ventilation systems that are regularly maintained. Units are operating with an increased fresh air volume (> 80 %). The exchange of air is regulated by measuring CO<sub>2</sub> levels (< 800 ppm).



## **5. Organisation**

### **5.1 Staff training and instruction**

A risk assessment based on the SARS-CoV-2 Occupational Health and Safety Ordinance (Corona-ArbSchV) has been carried out for the employees of Leipziger Messe and appropriate measures have been defined. Regular briefings are held.

### **5.2 Information for visitors and exhibitors**

Cross-channel, visual and multilingual communication tools (e.g. displays, flyers, homepage of the respective event and of Leipziger Messe, social media channels, email) are in place to inform visitors, exhibitors and service providers about the hygiene measures of Leipziger Messe. The information is based on the recommendations of the Robert Koch Institute and the Federal Centre for Health Education. It is presented clearly and concisely.

### **5.3 Organisation**

Checking and management of the measures are the responsibility of the event organiser.

The current infection situation is monitored and measures are coordinated so that they can be adapted if necessary.

The main tasks are:

- Visitor control, crowd management, announcements
- Clarification of operational issues
- Coordination in the event of infringements
- Operational follow-up of the measures
- Contact point for authorities

The implementation of the tasks and the respective responsibilities must be documented for each event and recorded in the form of a task schedule or an event information document.